

RESOLUTIONS OF THE WEST LONG BRANCH BOARD OF EDUCATION
Special Public Meeting Minutes– Virtual Meeting 6:00 p.m.
Tuesday, December 15, 2020

VISION

Our vision for the West Long Branch Public School District is to produce socially responsible students who are lifelong learners equipped with the necessary skills to succeed at the next level of secondary education.

MISSION

Our mission for the West Long Branch Public School District is to put students first! In collaboration with all stakeholders, we will provide a safe and secure learning environment free from bias, increased academic rigor, cutting edge technology, and state-of-the-art facilities.

Mr. Waters called the meeting to order at 6:00 p.m.

"In accordance with the provisions of the Open Public Meetings Act, the West Long Branch Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at Betty McElmon Elementary, Frank Antonides School and the West Long Branch Public Library and mailed to the Asbury Park Press and The Link, which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them."

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the following students:

Ava Reilly & Mason Torres

The Following Members of the Board of Education were Present:

Mrs. Angelo	Mrs. Cavanaugh	Mrs. Gassman
Mr. Pringle	Mr. Riley	Mrs. Scullion
Mrs. Skellinger	Mr. Waters	

The Following Member of the Board of Education was Absent:

Mr. Kramer

Also in Attendance:

Dr. Frank Alfano,	Interim Superintendent
Corey Lowell,	School Business Administrator/Board Secretary
Viola Lordi, Esq.,	Board Attorney

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, only then, is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

- November Students of the Month Presentation

BME:

Pre-K –	Everett Donohoe
Kindergarten –	Benjamin Delia
1 st Grade –	Daniel Sisk
2 nd Grade –	Liana Terlecsky
3 rd Grade –	Tyler Carter
4 th Grade –	Jonah Eichenbaum

FAS:

5 th Grade –	James LoBello
6 th Grade –	Haley Russo
7 th Grade –	Grace Sweeney
8 th Grade –	Finley Laffman

PUBLIC COMMENTS:

None

APPROVAL OF MINUTES

November 9, 2020 Special Meeting
November 18, 2020 Special Meeting
November 24, 2020 Work Session Meeting
November 24, 2020 Regular Public Meeting

Motion offered by Mr. Pringle and seconded by Mrs. Scullion was approved by a roll call vote of 7/0/1 with Mr. Waters abstaining.

CURRICULUM AND INSTRUCTION RESOLUTIONS 1-2

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to retroactively approve, upon the recommendation of the Interim Superintendent, Home Instruction for student State ID #572308864 as per physician through LearnWell Education Instruction. Student was instructed at the rate of \$48.00 per hour, effective November 24, 2020 and November 25, 2020.
2. Move to approve, upon the recommendation of the Interim Superintendent, for Child Study Team Services LLC, an approved NJDOE agency to continue to provide Child Study Team services as needed effective January 4, 2021 until April 30, 2021 not to exceed \$25,000.

Motion offered by Mr. Riley and seconded by Mr. Pringle was approved by a roll call vote of 8/0.

FINANCE RESOLUTIONS 1-2

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. BE IT RESOLVED, that the Bills and Claims List for November 2020 and December 2020 be approved and

Bills & Claims Fund 10 (Nov)	\$ 1,118.02
DCRP (Nov)	\$ 990.41
Bills & Claims Fund 10 (Dec)	\$380,394.03
Bills & Claims Fund 20 (Dec)	\$ 96,026.00

BE IT FURTHER RESOLVED, that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. BE IT RESOLVED, that the following financial reports be approved:

- Report of the Board Secretary /Treasurer Dated:

October 31, 2020

- That the listed budget transfer(s) be authorized in accordance with N.J.S.A. 18A:22-8.1:

October (attached)

- Monthly Budgetary Line Item Status Certification:

BE IT RESOLVED, that the Board Secretary for the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(3), as of October 31, 2020, that no line item account has encumbrances, and expenditures, which in total exceed the line item appropriate in violation of N.J.A.C. 6A:23A-16.10(a); and

BE IT FURTHER RESOLVED, that the Board of Education of the Borough of West Long Branch certifies that, pursuant to N.J.A.C. 6A:23A-16.10(c)(4), after review of the Board Secretary's monthly financial report and upon consultation with the appropriate District official that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Motion offered by Mrs. Gassman and seconded by Mr. Pringle was approved by a roll call vote of 8/0.

PERSONNEL RESOLUTIONS 1-2

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon

1. Move to approve, upon the recommendation of the Interim Superintendent, the employment of Edwin Gomez, FAS Security Monitor, from December 16, 2020, through June 18, 2021 at the salary of \$25,500 (pro-rated) pending review of Criminal History, the completion of additional review required by law and receipt of other applicable documents.
2. Move to amend the Board's resolution dated November 24, 2020 regarding the leave of absence of Tammy Yarbrough, Personal RN. Mrs. Yarbrough's leave of absence shall be for the period from December 10, 2020 through April 13, 2021. Mrs. Yarbrough shall utilize accumulated unused sick leave days from December 10, 2020 through December 18, 2020. The remainder of Mrs. Yarbrough's leave shall be unpaid. Mrs. Yarbrough's unpaid leave days shall be counted against her entitlement to leave pursuant to the New Jersey Temporary Disability Benefits Law, N.J.S.A. 43:21-39.19(c); the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq., and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.

Motion offered by Mrs. Skellinger and seconded by Mrs. Scullion was approved by a roll call vote of 8/0.

POLICY RESOLUTION 1

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Move to accept, upon the recommendation of the Interim Superintendent, the below policy submitted for first reading:

Adopt

6000

Digital School Learning Environment

Motion offered by Mr. Pringle and seconded by Mr. Riley was approved by a roll call vote of 8/0.

SUPERINTENDENT'S MONTHLY REPORTS 1-6

The West Long Branch Board of Education by means of a Consent Resolution accept various resolutions of a routine and non-controversial nature at one time; and

Whereas, the below listed resolutions are hereby accepted by the said Board of Education in whole as if the same were individually acted upon.

1. Enrollment report for the month of November 2020:

<i>ENROLLMENT DATA</i>	
Pre-Kindergarten	24
Kindergarten	63
1	61
2	60
3	66
4	42
BETTY MCELMON ELEMENTARY TOTAL	316
5	60
6	51
7	64
8	70
FRANK ANTONIDES SCHOOL TOTAL	245
OUT OF DISTRICT STUDENTS	8
DISTRICT ENROLLMENT	569

Special Public Meeting Minutes December 15, 2020

2. Move to approve, upon the recommendation of Interim Superintendent, the following report of the Fire and Evacuation drills conducted during the month of November 2020:

School:	Betty McElmon Elementary	Frank Antonides School
Date	1. 4th 10:00-10:01 AM	1. 4th 10:00-10:01 AM
	2. 19th 10:31-10:37 AM	2. 19th 10:31-10:37 AM
Type of Drill	1. FIRE DRILL	1. FIRE DRILL
	2. SECURITY/NOTIFICATION DRILL	2. SECURITY/NOTIFICATION DRILL

3. Move to approve, upon the recommendation of the Interim Superintendent, the following Pupil Attendance Report for the month of November 2020:

<u>STUDENT ATTENDANCE</u>	<u># OF DAYS POSSIBLE</u>	<u># OF DAYS ABSENT</u>	<u>PERCENT ATTENDANCE</u>
Betty McElmon Elementary	5371	195	96.37%
Frank Antonides School	4138	151	96.35%

4. Move to approve, upon the recommendation of the Interim Superintendent, the following Staff Attendance Report for the month of November 2020:

<u>STAFF ATTENDANCE</u>	<u>TOTAL # OF DAYS</u>	<u># OF DAYS ABSENT</u>	<u>%</u>	<u>LONG TERM LEAVE DAYS ABSENT</u>	<u>MINUS LONG TERM LEAVE %</u>
BME	471	19	95.96	12	98.51
FAS	595	22	96.30	5	97.14

5. Move to accept, upon the recommendation of the Superintendent, the Paraprofessional Staff Statement of Assurance 2020-2021 pursuant to N.J.A.C. 6A:32-4.2.
6. Move to approve, upon the recommendation of the Superintendent, the Health and Safety Evaluation of School Buildings Checklist SOA 2020-2021.

Motion offered by Mrs. Skellinger and seconded by Mrs. Cavanaugh was approved by a roll call vote of 8/0.

DISCUSSION ITEMS:

NJSBA Legislative Delegate/ MCSBA

Foundation

- None

Meaghan Cavanaugh

PTA

- None

Christine Skellinger

Borough of West Long Branch Liaison

- Discussed the weather advisory

Mary Gassman

Business Administrator/Board Secretary

- None

Corey Lowell

Interim Superintendent Comments

- None

Dr. Frank Alfano

PUBLIC COMMENTS:

None

EXECUTIVE SESSION

In compliance with the “Sunshine Law” N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss subjects exempted from the public portion of our meeting.

The discussion to be held in closed session will be about: **Personnel & Superintendent Candidate**

MOTION TO OPEN EXECUTIVE SESSION

Motion offered by Mr. Riley and seconded by Mrs. Skellinger was approved by a roll call vote of 8/0 at 6:24 p.m.

Mr. Waters left the meeting at 6:24 p.m.

MOTION TO ADJOURN EXECUTIVE SESSION

Motion offered by Mr. Riley and seconded by Mrs. Gassman was approved by a roll call vote of 7/0 at 7:29 p.m.

Mr. Waters rejoined the meeting at 7:29 p.m.

MOTION TO ADJOURN

Motion offered by Mr. Pringle and seconded by Mrs. Skellinger was approved by a roll call vote of 8/0 at 7:32 p.m.

Respectfully Submitted,

Corey Lowell
School Business Administrator/Board Secretary